

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

**1824 Harris Road
Sheffield, OH 44054**

May 21, 2018

5:30 P.M. Regular Meeting w/Addendum

Administration Center

Mrs. Pat Czech, Vice President
Mrs. Amy DeLuca
Mrs. Sandra Jensen
Mrs. Sheila Lopez, President
Mrs. Lisa Miller
Mr. Michael F. Cook, Superintendent
Mr. Michael A. Pissini, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting in order to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some sort of two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

1. ROLL CALL

"Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. CALL TO ORDER

3. OPENING CEREMONIES

Pledge of Allegiance

4. INFORMATIONAL ITEMS

Technology Presentation – Doug Cogdell, Technology Coordinator

5. REVIEW OF OPEN QUESTIONS

6. COMMENTS FROM THE PUBLIC

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting."

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting."

7. APPROVAL OF THE AGENDA

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

8. TREASURER'S BUSINESS

A. REPORTS

B. BOARD MINUTES



It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting – May 7, 2018

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. FIVE YEAR FORECAST AND ASSUMPTIONS

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached updated five-year (5 yr.) forecast and assumptions for the fiscal years 2018 through 2022.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

9. SUPERINTENDENT'S BUSINESS

A. REPORTS

B. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
 - a. **Phil Argento**, retiring as Head Boys Basketball Coach, effective immediately.
 - b. **Julie Koscho**, extend the Maternity Leave through the conclusion of the 2017-18 school year.
 - c. **Barbara Louzy**, retiring at the conclusion of the 2017-18 school year.
 - d. **Brent Schremp**, resigning as BHS/BMS Principal, effective July 31, 2018.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CERTIFIED/ADMINISTRATIVE

1. It is recommended that the Sheffield-Sheffield Lake grant the following certified personnel an Administrative Contract as per the Master Agreement commencing at the start of the 2018-19 school year.



THREE (3) YEAR CONTRACT

- a. **Mariah Hall**, Special Education Director
- b. **Richard Kerschbaum**, District Athletic Director
- c. **Daniel Rahm**, BIS Principal.

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TWO (2) YEAR CONTRACT

- a. **Emily Adkins**, BMS Principal
- b. **James Patrizi**, BHS Assistant Principal
- c. **Joy Morgan**, BHS Principal

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CERTIFIED CONTRACT RENEWAL

1. It is recommended that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **1 Year Limited** Contract at the appropriate salary schedule rate as per the Master Agreement effective for the 2018-19 school year.

- a. **Elizabeth Ambrosio**
- b. **Scott Davey**
- c. **Cathleen Emmerling**
- d. **Chloe Fadenholz**
- e. **Steve Hadgis (PT)**
- f. **Bridget Hollingsworth**
- g. **Jasmine Kennett**
- h. **Brittany Martin**
- i. **Christina Raeke**
- j. **Nicole Snitil**
- k. **Pamela Vasquez**

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2. It is recommended that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **2 Year Limited Contract** at the appropriate salary schedule rate as per the Master Agreement effective for the 2018-19 and 2019-20 school years.

- a. **Paul Ferguson**
- b. **Beth Meister (PT)**

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3. It is recommended that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **3 Year Limited Contract** at the appropriate salary schedule rate as per the Master Agreement effective for the 2018-19, 2019-20 and 2020-21 school years.

- a. **Michelle Lawson**
- b. **Lisa Montgomery (PT)**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

4. It is recommended that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **Continuing Contract** at the appropriate salary schedule rate as per the Master Agreement effective at the commencement of the 2018-19 school year.

- a. **Bridgette Boehm**
- b. **Rachel Feimer**
- c. **Jamie Mediate**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CERTIFIED SUMMER BRIDGE

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Kim Basinski**, 2018 Summer Bridge Program Teacher, effective June 11, 2018, \$ 1200.00.
- b. **David Baughman**, 2018 Summer Bridge Program Teacher, effective June 11, 2018, \$ 1200.00.



- c. **Valerie Rion**, 2018 Summer Bridge Program Teacher, effective June 11, 2018, \$ 1200.00.
- d. **Beth Ann Scherry**, 2018 Summer Bridge Program Teacher, effective June 11, 2018, \$ 1200.00.
- e. **Jessica Schremp**, 2018 Summer Bridge Program Teacher, effective June 11, 2018, \$ 1200.00.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CERTIFIED SUMMER SCHOOL PLATO

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Lisa Montgomery**, Summer Plato Teacher, effective June 11, 2018, \$ 2377.80.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Lindsay Olsen**, Knollwood, Special Education Paraprofessional (Temporary), 181 days (prorated), plus 8 holidays (prorated), 7 hrs./day, Step 1, \$ 12.30/hr., retroactive to May 6, 2018.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

SUPPLEMENTAL

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract to the following personnel effective for the 2018-19 school year/season contingent upon successful completion of all payroll requirements and current certifications.

- a. **Danette Jacobs**, BHS Head Cheer Coach, Class III, Step 0.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



C. OTHER

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the (**TABLED FROM MAY 7, 2018 MEETING**) **PARTNER MARKETING, LLC AGREEMENT** who agree to place sponsors within the Sheffield-Sheffield Lake City School District properties, website and/or any other district assets (digital or structural).

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **AMENDED PARTNER MARKETING, LLC AGREEMENT** who agree to place sponsors within the Sheffield-Sheffield Lake City School District properties, website and/or any other district assets (digital or structural).

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE INTERMEDIATE SCHOOL HANDBOOK ADJUSTMENTS/CHANGES** for the 2018-19 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE MIDDLE SCHOOL HANDBOOK ADJUSTMENTS/CHANGES** for the 2018-19 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

5. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE HIGH SCHOOL HANDBOOK ADJUSTMENTS/CHANGES** for the 2018-19 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

6. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **REQUEST FOR SUMMER HELP 2018** for the district **TRANSPORTATION** department.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

7. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **REQUEST FOR BIS CUSTODIAL SUMMER HELP 2018**.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



8. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **REQUEST FOR DISTRICT PAINTERS SUMMER HELP 2018.**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

9. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **YMCA –SUMMER CHILD CARE PROGRAM AGREEMENT**, for a summer camp program at Forestlawn Elementary School and extend the before and after school child care program at Forestlawn Elementary School commencing on June 11, 2018 and expiring on August 17, 2018.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School
2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T.
6. Finance

11. **EXECUTIVE SESSION**

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) _____ Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

*Administration Center
Regular Meeting*



*May 21, 2018
Regular Meeting*

- A. ____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)
- B. ____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.
- C. ____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- D. X Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. ____ Matters required to be kept confidential by federal law or regulations or state statutes.
- F. ____ Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at _____ p.m.

Pat Czech ____ Amy DeLuca ____ Sandra Jensen ____ Sheila Lopez ____ Lisa Miller ____

12. **ADJOURNMENT**

Time: ____

Pat Czech ____ Amy DeLuca ____ Sandra Jensen ____ Sheila Lopez ____ Lisa Miller ____

The next regular meeting is **June 11, 2018 at 5:30 PM** at the Administration Center.



ADDENDUM TO THE AGENDA

9. SUPERINTENDENT'S BUSINESS

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
 - e. **Emily Adkins**, resigning as BIS Assistant Principal at the conclusion of the 2017-18 school year to accept another position in the district.
 - f. **Joy Morgan**, resigning as BHS Assistant Principal at the conclusion of the 2017-18 school year to accept another position in the district.
 - g. **James Patrizi**, resigning as BMS Assistant Principal at the conclusion of the 2017-18 school year to accept another position in the district.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____